

CHAPTER PARTICIPATION

1. Procedures for Chapters to Reserve Clinic Space

- The clinic Organizer will contact the Chapter Chairs 4-6 months in advance of the scheduled clinic to begin the process for rider application and selection.
- a due date for receipt of checks will be set by the Organizer, typically 60 days before the clinic date.
- to reserve a Chapter's space in the clinic the Chapter Chair or Chapter Treasurer is required to send a check for \$150.00 to the Central Office in accordance with the dates provided by the Organizer.
- Checks must be received by the deadline or the chapter will forfeit the spot. If a Chapter is sending a rider but not supporting the fee, the rider is responsible for the clinic fee and the check must be received by the organizer by the deadline. If a wait list confirms their participation and then withdraws from the clinic for any reason, their \$150 is forfeited.
- Any vacant spots will be filled on a first-come, first-served basis from the waiting list by the Clinic Organizer.
- Any Chapter or individual can place a name or request to be on the waiting list.

2. Rider Eligibility and Selection - The following pertains to all riders, whether chosen by their Chapter or those who submit their names to be included for the waiting list. Riders must be members in good standing of CDS and be Adult Amateurs 22 years or older. The same rider cannot ride in two consecutive yearly clinics. The riders must be able to walk/trot/canter with proper diagonals and leads (Training Level minimally). The rider, to be eligible, must have a sound, fit and in good condition, familiar equine partner, presenting as a "horse/rider team". They must be actively riding demonstrated by current dressage lessons with their horse for the past 6 months. A borrowed or loaned horse just for the occasion is strongly discouraged. An application must be submitted.

3. Chapter/Additional Eligibility Requirements - chapters may adopt additional requirements for eligibility which will be in the Chapter's Standing Rules. These rules must be publicized in advance. Interested members will provide a written application stating interest in participating in the selection drawing and provide a one paragraph biography of horse (age, breed, level shown/ridden, accomplishments) and rider (three or four sentences about what the person wants to learn/goals, must include some background information on who they clinic/ train with, or the level they ride).

4. Chapter's Selection Procedures - Chapter selection is done by draw. Chapters should select their representative plus 1 to 2 alternates. Winners and alternates must be notified immediately after the drawing is completed. The Chapters must notify the Regional Organizers of the name(s) and contact information including telephone numbers, email address and CDS membership number of the chapter members selected in order. Failure to provide this information in a timely manner could result in a loss of space in the clinic. The Chapter representative must be selected and organizer notified not less than 60 days prior to the clinic date.

Clinic Rider Orientation

The clinic is organized over a three day period Friday evening through Sunday.

Riders should plan to arrive on Friday and allow enough time to get their horse settled in and comfortable with the surroundings.

The clinic officially begins with a mandatory meeting for the riders on Friday night.

A potluck/pizza dinner is planned for Friday evening and is open to the riders and their grooms.

Riders are encouraged to bring a groom. Trainers are encouraged to attend and support their riders.

Riders will be introduced to the Clinician and the Clinician will explain what to expect from the clinic and answer rider questions.

The schedule is handed out and all release forms are signed and collected. On the two riding days of the clinic, the riders are required to attend all portions of the clinic which may include attending discussion sessions during the day.

If a horse is felt to be lame and there is a question of the horse's welfare, OR if there are safety concerns for the horse and/or rider team they may be excused from participation.

The final decision regarding lameness or safety will rest with a joint decision of the Clinician, Clinic Organizer, and/or any Committee/Board member present. By participation in the Clinic, riders and horse owners agree to abide by the decisions of this group. If it is determined to be in the best interest of the horse or rider, that horse/rider combination shall be excused from further participation in the riding portion of the Clinic.

5. Presentation of Rider and Horse

The rider will be dressed neatly in traditional riding attire including an ASMI approved helmet with chin strap and riding boots. Whips and spurs are acceptable.

The horse will be presented nicely groomed with well fitting, clean tack.

If the horse requires boots or wraps they should be well fitted and clean as well.